



MEMBERSHIP APPLICATION FORM

(for NEW applicants)

As you would expect, as a national representative body for Re-enactment Societies to display organisers, promoters, national and international governments, their Agencies and Police Forces, NAREs has a set of guidelines to which all Societies wishing to apply for membership must conform. The guidelines are a minimum requirement for what may be considered a reasonably conscientious and 'professional' society. These criteria are laid out in the attached annex A.

Name of Organisation

Are you a Limited Company? If so, what is your company number?
.....Are you limited by guarantee, or otherwise?

.....
Principal contact name Office
Address
.....
Tel No: E-Mail:

Secretary's name
Address
.....
Tel No: E-Mail:

**We need details of your Chairman, Secretary and Treasurer & H&S Rep, or equivalent:
If not supplied elsewhere, please ensure we have these 4 names, addresses & their other details in any event.**

Your Website address

Period re-created.

Approximate adult members (please tick appropriate box): -
2 to 9 ☐; 10 to 25 ☐; 26 to 149 | ; 150 to 999 | ; 1,000 and above |
(Associate Membership Only)

To the best of your knowledge and belief are the majority of these members only represented within NAREs by *your* organisation? YES NO
If no, please give details of their alternative representation & to how many of your members does this apply:

Does your organisation have Public Liability Insurance? YES NO
(Please include a copy of current insurance certificate or cover note)

Does your organisation have a written Constitution and Regulations? YES NO
(Please include a copy of current up-to-date version)

Does your organisation have a Health and Safety policy YES NO
(Please include a copy of current up-to-date version)

NAReS can help in producing Constitution & Regulations and Health & Safety Policies; guidelines are on the website <http://nares.org.uk/>

Please supply two separate client references that have employed or worked with your society within the last twelve months on the form at Annex B.

If you have problems with any of the above please do not hesitate to contact the NAReS Membership Secretary.

We hereby apply to join NAReS as *Full (see Criteria For Membership) Associate or Business* members (delete that not required). We understand that the client references we give may be contacted and checked. NAReS will treat all information in confidence and the Executive Committee will be consulted on all matters of membership.

Signed Office held

Date.....

Print name

Please send this form plus any accompanying documents to:

Carol Simmons, NAReS Membership Secretary,
12 Willow End
Alconbury
Huntingdon
Cambridgeshire
PE28 4ED

Please make your cheque payable to:

National Association of Re-enactment Societies

Cheques made out to anything else will be returned, as our Bank has advised us that they will not accept them.

Any queries, then ring 07713 976166 please. Alternatively, you can scan in the forms and required attachments and e-mail them to blanche1188@gmail.com BUT please remember, if you are doing that, write clearly in black ink or type the answers. Thank you.

Annex A to NAReS membership application form

CRITERIA FOR MEMBERSHIP

Membership of NAReS shall be of three kinds. Full, Associate and Business:

Full members must be re-enactment societies consisting of ten or more adult members. Societies will pay the following fee and have the right to send the indicated number of voting delegates to the AGM and any other General Meeting. It should be noted that societies may send less than their allotted number of delegates but will retain the same number of overall votes that they are entitled to cast by their delegate(s) who are present:

Adult membership strength of: -

10 to 25	- 1 voting delegate	£30 per year
26 to 149	- 2 voting delegates	£70 per year
150 to 999	- 3 voting delegates	£100 per year
1,000 plus	- 4 voting delegates	£130 per year

Business members must be firms, companies or other commercial organisations that employ re-enactment societies in the course of their normal business activities. Such membership carries no votes at AGM and EGM's. The Association reserves the right to exclude from meetings or part thereof any Business member that the meeting may find inappropriate. Cost is £25 per year.

Associate Members. This is for small groups of between 2 and 9 members, costs £15 a year and with such membership comes no votes at AGMs or EGMs, but takes that Associate Group into the NAReS "family".

Any umbrella organisation representing more than one re-enactment society will be expected to be responsible for any group within its membership as if they were one society, both in adherence to the rules of NAReS and in regard to representation and will be deemed as such by the Association.

Membership of NAReS is NOT open to individuals.

All applications to join the Association must be in writing and upon the official application form issued by the Association. Every application must be accompanied by two recent references. In the case of full membership, these must refer to two separate business clients for whom presentations have been performed within the twelve months prior to the application. In the case of business membership applications, they must refer to two separate re-enactment societies that have been employed by the applicant in the twelve months prior to the application.

Full membership applications must include a copy of the current constitution and regulations of the applying society. It must support the democratic ideal, enfranchise the membership and be couched in clear and concise language. It shall at all times comply with the best traditions of fair play and comply with English Law in its structure and application. The Association maintains copies of suitable outline constitutional forms for supply upon request as examples, if needed.

All membership applications must include a copy of the complete Health and Safety rules of the applicant and must be supported by a copy of the current Third Party Liability Insurance cover maintained by the applicant appropriate to the activities carried out by that society.

Applications for Full Associate or Business membership will not be accepted from societies and organisations that are already represented by another society or organisation in Membership.

Annex B to NAReS membership application form

CLIENT REFERENCES

- ⌘ We define a client as a person or company that employs your organisation to put on a performance for them or with whom you have worked. It is not relevant whether fees or expenses are involved.
- ⌘ We always take up client references and our questions will seek to ascertain if your client/associate was happy with your standards of safety, both public and inter-member, authenticity, response to changing circumstances, your public displays, sobriety and whether or not you left the site in good order. Finally we inquire if they have employed you Society before and if they would do so again.
- ⌘ For the purposes of this application, larger client bodies such as English Heritage or National Trust are considered as ONE body so two different venues from such client will not suffice in this context.
- ⌘ Both your referees must have employed/worked with your society within the last twelve months.

Client 1

Name of Organization.....

Address.....

.....

.....

.....

Contact name.....

Phone Number.....

Client 2

Name of Organization.....

Address.....

.....

.....

.....

Contact name.....

Phone Number.....

This form should accompany each application for membership. The rules of the Association require that each member organisation fulfil certain criteria.

PRIVACY STATEMENT

When you join or renew your organisation's membership to NAReS, we ask for some contact information about you and additional officers of your organisation. This statement explains how we look after that information and what we do with it.

We have a legal duty under the General Data Protection Regulations to prevent your information falling into the wrong hands. We must also ensure that the data we hold is accurate, adequate, relevant and not excessive.

Normally the only information we hold comes directly from you. We collect name, email, post address and telephone details of the principle and additional contacts plus non-personal information relating to the organisation. Contact information is collected for communications purposes relating to the activities of NAReS. You do not have to provide us with any additional information unless you choose to. We store your information securely and restrict access to only those as required to discharge their duties as officers of NAReS. Our officers are made aware of need to handle the information securely.

Most of our contact with you will be by email. We will pass your contact details to members of the NAReS Executive Committee so that they can contact you with updates relevant to your organisation.

You have the right to a copy of all the information we hold about you. You may request to see a copy of this information at any time. To obtain a copy, please contact the Company Secretary by email at vincent.pearce@btconnet.com. We aim to reply as promptly as we can and, in any case, within the legal maximum of 40 days.